- 1. How many units are included in the project?
- 2. How many units are occupied by owners as their primary residence?
- 3. How many units are owned by off-site owners?
- 4. How many units are one month or more delinquent in their association fees?
- 5. What is the total dollar amount of delinquent assessments due the association?
- 6. Total dollar amount held in reserves by the association.
- 7. How many units are sold and closed?
- 8. Do all units have the same fee?
- 9. Does this unit also belongs to a master/umbrella association?
- 10. Has ALL construction and/or rehabilitation at the project been completed? This includes all units, pools, clubhouse, tennis courts, and all other amenities.
- 11. The project contains multi-dwelling units.
- 12. Any/all units in the project are attached.
- 13. Owners have taken control of the association.
- 14. The approximate date that the project construction was completed?
- 15. One person/entity owns more than 10% of the total units.
- 16. The project's legal documents allow for the project to be expanded by additional phases or by units not yet constructed.
- 17. The association/project allows for daily or weekly rentals.
- 18. All units are owned fee simple NOT leased land.
- 19. The association owns all amenities and recreational facilities debt and lien free?
- 20. The project is professionally managed.
- 21. There are currently special assessments planned or there has been a special assessment in the last two years.
  - a. If true, the purpose, term, and assessment per unit are:

- 22. The Association is involved in pending litigation other than relating to past due assessments. a. If true, the following is an explanation of circumstances:
- 23. Timesharing or segmented ownership is allowed.
- 24. There is commercial usage.

If true, the type of usage and total square footage used as commercial space is:

- 25. The Declarations and By-laws of the Owners' Association include a "Right of First Refusal" by the Association on unit sales.
- 26. The Owners' Association maintains comprehensive general liability insurance coverage for a minimum of \$1 million.
- 27. The common elements/limited common elements are insured to one hundred percent (100%) of the replacement cost.
- 28. The Association's insurance is covered through the following agent. Please contact the insurance agent for policy information.
- 29. The Management Company maintains separate records and bank accounts for the Owners' Association which it serves.